



Nelson Road
Tredomen
Ystrad Mynach
Hengoed CF82 7WF
Tel: 01443 815588
Fax: 01443 864202

Heol Nelson
Tredomen
Ystrad Mynach
Hengoed CF82 7WF
Ffôn: 01443 815588
Facs: 01443 864202

For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245: Email: thomar7@caerphilly.gov.uk)

Date: 3rd January 2007

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Tŷ Dyffryn, Dyffryn Business Park, Ystrad Mynach (Committee Room 2)** on **Wednesday, 10th January 2007** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To approve and sign the following minutes:-
 - (1) Corporate Health and Safety Committee held on 18th October 2006.
3. To receive and consider the following reports:-
 - (1) Verbal Report by Sian Clayton, HSE Inspector;
 - (2) Terms of Reference and Membership of the Corporate Health and Safety Committee.
4. To receive and note the following information items:-
 - (1) Accident Reporting System – Presentation;
 - (2) All Wales Manual Handling Passport;
 - (3) HSE Transport Improvement Notice;
 - (4) HSE All Wales Project – Transport Risks at LEA;
 - (5) Update On Refuse/Recycling Improvement Notice;
 - (6) Building Management Training;
 - (7) Accident Statistics;
 - (8) Health and Safety Audits;
 - (9) Recent HSE Updates;

Chief Executive: Stuart Rosser
Prif Weithredwr: Stuart Rosser

- (10) Health and Safety Policy Briefings for Managers;
- (11) Corporate Health and Safety Group.

Circulation:

Councillors B.A. Baker, P.J. Bevan, J.O. Evans, G.R. Price, A.J. Pritchard, L.R. Rees, D.T. Wiltshire

Appropriate Officers

Trade Union Representatives